**Putting families first is at the heart of all that we do at the Jersey Child Care Trust (JCCT). With our vision that every child in Jersey has access to the nurture, care and learning they need to thrive, we provide direct services for children and their families to enable children to have the best start.**  
  
**About the Programme**  
  
The Jersey Child Care Trust will fund children aged 2-3 years old, for around 10 hours/3 sessions of nursery/pre-school per week (based on local provision) who have an identified developmental need or have faced or are facing challenges in their family.  
  
**The evidence for Best Start Plus Nursery Funding Programme**  
  
The Study of Early Education and Development (**‘SEED’**) is a major study about early years education and its impact on child development. Within one year associations between Early Childhood Education and Care (**‘ECEC’**) and child development were identified across all of the SEED sample, suggesting that use of ECEC has a positive benefit on cognitive and socio-emotional outcomes at age three regardless of a child’s family circumstances.  
  
**Who can Refer**  
  
Children can be referred by their Health Visitor or Family Partnership Worker.  
  
**Age of Child**  
  
Mainly for children who are aged 2 or 3 years old but not old enough to qualify for the Nursery Education Fund (free 30 hours). The funding does extend to younger babies and toddlers where a parent has an illness or a disability.  
  
**Developmental Need**  
  
We will ask you to complete a chart with the Ages and Stages Questionnaire Scores, along with any further information that might help. We will only ask for information about the child’s developmental need.  
  
**NB: Children of a parent who is/are care leavers or a Looked After Child will qualify for support from Brightly. Please contact The Coordinator, Larn-a-Lod, Rue du Coin, Grouville, JE3 9QR or info@brightly.je.**  
**Family Income and Working Status**  
  
We want to ensure the funds get to those that most need them, so we will ask about family finances and employment status. We will make sure that we are not helping someone who can access Income Support.  
  
**Decision Making Process**  
  
A panel will meet to allocate places. The panel will include a Health Visitor, a Family Partnership Worker a Day Nursery or Pre-school Manager, a member of the Brighter Futures team and members of the Jersey Child Care Trust. If the number of referrals of children with identified developmental need exceed available funds, the panel will prioritise children, based on their developmental needs.  
  
**Closing Date of Applications**Panel meetings are held in February, May and September. Feedback will be given in writing directly to all parents and referrers after the meeting. **We can only accept typed forms via email.**  
  
**For further information, please contact Sue Rawley, T:629901 or email sue@jcct.org.je**

**FAMILY DETAILS**

ABOUT THE CHILD

Child’s Name

D.O.B.

Choose an item

Choose an item

Gender

Ethnicity

English Speaking

Choose an item

First Language

Choose an item

Does the child have a Special Educational need or disability?

If Yes, please provide more details

OTHER AGENCY INVOLVEMENT

Has the family attended groups at Brighter Futures?

Has the family been supported by the MECSH programme?

Choose an item

Yes

Has either parent or the child been in care?

Choose an item

Does the child have a Child in Need Plan?

Choose an item

ABOUT THE PARENTS/GUARDIANS

Parent/Guardian Name 1

Address   
(include Parish and postcode)

English Speaking

Choose an item

First Language

Mobile Number

Email address of main carer

Does any member of the family suffer from a Disability?

Choose an item

Does any member of the family suffer from Ill Health?

Choose an item

Please provide further  
details?

ABOUT THE PARENTS/GUARDIANS

**FAMILY DETAILS**

First Language

Mobile Number

Address   
(include Parish and postcode)

Parent/Guardian Name 2

Choose an item

English Speaking

FAMILY FINANCES AND RESIDENCY

**(Please note that the family may be requested to provide further financial information for the Panel)**

Choose an item

**(This does not stop you being entitled to our support)**

Has the family been living in Jersey for more than 5 years?

Choose an Item

Does the family claim Income Support?

ON AVERAGE, A 12 HOUR PER WEEK NURSERY PLACE COSTS £90 PER WEEK

a) Are the family in a financial position to fund a nursery place?

Choose an item

b) Are the family in a financial position to partly fund a   
 nursery place?

Choose an item

c) Are the family currently experiencing debt?

Choose an item

Please provide further details

Please give employment status of Parent/Guardian 2

Choose an item

Choose an item

Please give employment status of Parent/Guardian 1

Email

Telephone Number

Referrer’s Name

Agency

Choose an item

**PLEASE COMPLETE THIS CHART BASED ON THE ASQ3 AND ASQ3 SOCIAL AND EMOTIONAL**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date Range | Communication | Gross Motor Skills | Fine Motor Skills | Problem Solving Skills | Personal – Social Skills | Social and Emotional |
| 2 Months |  |  |  |  |  |  |
| Cut off 22 | Cut off 41 | Cut off 30 | Cut off 25 | Cut off 34 |
| 4 Months |  |  |  |  |  |
| Cut off 34 | Cut off 38 | Cut off 29 | Cut off 34 | Cut off 33 | Age 6 months Cut off **45** |
| 6 Months |  |  |  |  |  |
| Cut off 29 | Cut off 22 | Cut off 25 | Cut off 27 | Cut off 25 |
| 8 Months |  |  |  |  |  |  |
| Cut off 33 | Cut off 30 | Cut off 40 | Cut of 36 | Cut off 35 |
| 9 Months |  |  |  |  |  |
| Cut off 14 | Cut off 18 | Cut off 31 | Cut off 29 | Cut off 19 |
| 10 Months |  |  |  |  |  | Age 12 months  Cut off **50** |
| Cut off 23 | Cut off 30 | Cut off 38 | Cut off 33 | Cut off 27 |
| 12 Months |  |  |  |  |  |
| Cut off 16 | Cut off 27 | Cut off 34 | Cut off 27 | Cut off 22 |
| 14 Months |  |  |  |  |  |  |
| Cut off 17 | Cut off 26 | Cut off 23 | Cut off 22 | Cut off 23 |
| 16 Months |  |  |  |  |  |
| Cut off 16 | Cut off 38 | Cut off 32 | Cut off 30 | Cut off 26 | Age 18 months  Cut off **65** |
| 18 Months |  |  |  |  |  |
| Cut off 13 | Cut off 37 | Cut off 34 | Cut off 25 | Cut off 27 |
| 20 Months |  |  |  |  |  |  |
| Cut off 20 | Cut off 40 | Cut off 36 | Cut off 29 | Cut off 33 |
| 22 Months |  |  |  |  |  |
| Cut off 13 | Cut off 28 | Cut off 30 | Cut off 29 | Cut off 30 |
| 24 Months |  |  |  |  |  | Age 24 months  Cut off **65** |
| Cut off 25 | Cut off 38 | Cut off 35 | Cut off 30 | Cut off 31 |
| 27 Months |  |  |  |  |  |  |
| Cut off 24 | Cut off 28 | Cut off 18 | Cut off 28 | Cut off 25 |
| 30 Months |  |  |  |  |  | Age 30 month Cut off **85** |
| Cut off 33 | Cut off 36 | Cut off 19 | Cut off 27 | Cut off 32 |
| 33 Months |  |  |  |  |  |  |
| Cut off 25 | Cut off 35 | Cut off 12 | Cut off 27 | Cut off 29 |
| 36 Months |  |  |  |  |  | Age 36 months  Cut off **105** |
| Cut off 31 | Cut off 37 | Cut off 18 | Cut off 30 | Cut off 35 |

**Further information:**  
for example, have there been or are there any challenges that the family have faced or are facing?

**REFERRER’S DECLARATION**

I understand that submission of this application form does not guarantee that a place will be awarded

I understand that submission of this application form does not guarantee that a place will be awarded.

I have asked the main carer to sign this form to show that they agree with the contents and agree to the referral.

I agree to inform the Jersey Child Care Trust if any of the above circumstances change for this family and if the referral is accepted, throughout the duration of the Programme.

Date  
dd/mm/yyyy

Signature of Professional

**MAIN CARER’S DECLARATION**

I support this referral to the Jersey Child Care Trust.

I understand that submission of this application form does not guarantee that a place will be awarded.

I give permission for my data to be held/processed by JCCT for the purpose of the Best Start Plus Nursery Funding Programme.

I confirm that the information about me and my family is correct and that if any of our circumstances change that I will tell the JCCT. I also give permission for the referrer to share any changes to this information directly with the JCCT.

If accepted onto the programme, I also give permission for the JCCT to share information on this form about my child’s development scores and other information on page 4 with the nursery that my child will attend.

I confirm that, if my child is awarded funding for a nursery place, that I will allow and enable a developmental assessment to take place to show the developmental progress that my child has made during the funding period and for this to be shared with the Education Department when necessary.

**DATA PROTECTION**

The information on this form will be processed in accordance with the Data Protection (Jersey) Law 2018. Please see our Privacy Policy attached for the Best Start Plus Nursery Funding Programme.

**I confirm that I have read the attached Privacy Policy**.

Date  
dd/mm/yyyy

Signature of Main Carer

**PRIVACY POLICY FOR BEST START PLUS NURSERY FUNDING**

At the Jersey Child Care Trust, your privacy is important to us. We ensure your data is collated, stored and processed in a fair and secure manner in line with the Data Protection (Jersey) Law 2018. We are committed to protecting your personal information and being transparent about what we do with it.

The consent you have given on the application form will only be used for the purpose of being considered for Best Start Plus Nursery Funding Programme.

We have a duty to share personal information with relevant professional agencies but only where there is a child protection or safeguarding concern.

Personal information we collect about you, will not be disclosed to any third parties except if required by law; by order of the Court; or to protect the safety of a data subject.

You have a right to:

* access the personal information which we hold about you;
* correct your personal data;
* withdraw your consent for the purpose for which the information is held;
* erase personal data from our records (unless there is a legal reason not to do so);
* restrict the processing of your data;
* raise a concern with the Jersey Child Care Trust about our handling of your personal information. If you are not satisfied with the result of your enquiry, you have the right to lodge a complaint with the Information Commissioner’s Office.

Applications that are unsuccessful will be kept for a period of 12 months from the date of receipt, following which they will be destroyed. Successful applications will be stored electronically for the duration of the allocation nursery place. After this time, the information will be stored in electronic format only at the Jersey Child Care Trust in line with our Retention Policy.

**QUESTIONS AND CONTACT INFORMATION**

If you have any questions in relation to this policy on our website, please email us at [info@jcct.org.je](mailto:info@jcct.org.je)

**Address:** Jersey Child Care Trust  
 Pip’s Place  
 15 Union Street  
 St. Helier  
 JE2 3RF  
 Jersey

**Telephone:** 01534 629901

**“Putting Families First”**